



West Plainfield Fire Protection District

24901 County Road 95, Davis, CA 95616

(530) 756-0212

STANDING COMMITTEE – BUDGET AND BENEFITS – MINUTES May 7, 2024 at 5:00 PM

In Person
Fire Station
24901 County Road 95
Davis, CA 95616

1. Call the meeting to order (Chair Stiles)

Chair Stiles called the meeting to order at 5:15 PM. Present were:

Committee Members/Commissioners: Beth Stiles and Warren Roos

Staff: Fire Chief Cherie Rita and AC Dave Stiles

2. Public comment

NONE

3. Discussion / Action – FYE 2025 Budget Development (All)

a. Review/Revise Draft Budget

Chief Rita presented the revised draft and noted it was still out of balance by about \$10,000. All discussed the various items we could reduce, finally settling on reducing the funds available for deferred maintenance. The decision was made to also remove purchase of one portable radio. The focus for maintenance would be on the roof and asphalt repairs, plus the rollup door and electrical in the apparatus bay. Other projects could be completed if funds allow. The decision was made to not put any monies into the general reserve, to slightly increase the amount to be transferred to the capital asset replacement reserve fund, and to leave the current balance in the accrued leave fund.

b. Recommendation(s) to Board

The Committee recommends that the Board adopt the preliminary draft budget, as modified, for fiscal year end 2025. Additionally, we need to create a new reserve fund to hold the QSEHRA balances from year to year.

4. Calendar

a. The next Budget Committee meeting to be determined

Chief Rita requested another meeting between the time she returns from vacation and the June Board meeting. Chair Stiles set the next meeting for June 13, 2024, at 4:00 PM.

5. Adjourn (Chair Stiles)

Meeting adjourned by Chair Stiles at 6:00 PM.

Approved: May 21, 2024

BETH STILES, Chair/Commissioner

CHERIE RITA, Interim Board Clerk